



Erasmus+

ECHOES – “Extended Classrooms for Higher Opportunities Enhancing Skills”
Project n° 2021-1-IT01-KA220-VET-000033244

To the kind attention of:

Infodef - Instituto para el Fomento
del Desarrollo y La Formacion SI

Primorski Tehnološki Park d.o.o.

WEMATICA S.R.L.

HTBLA Wolfsberg - Höhere Technische
Bundeslehranstalt Wolfsberg

t2i – trasferimento tecnologico
e innovazione s.c. a r.l.

Agenzia Nazionale Erasmus + - INAPP



Dear Project Partner,

you are hereby invited to the Kick Off meeting of the ECHOES project scheduled on Thursday 5 May at 10.00 a.m. - The meeting will be held in video-conference on the Zoom platform at the following link:

<https://us02web.zoom.us/j/867178611951>

ID riunione: 867 1786 1195

Looking forward for your feedback, please do not hesitate to contact us for any further information you might need.

Best Regards

Ass.For.SEO a.r.l.
Led Partner



ECHOES

Extended Classrooms
for Higher Opportunities
Enhancing Skills

Project n° 2021-1-IT01-KA220-VET-000033244

KICK OFF MEETING

5 may 2022

10:00: Introduction/Opening Session: t2i

10:10: ERASMUS+ Programme and Echoes project

- Presentation of the project: LP
- Partnership: short presentation of each partnering organization and role in the project: PPs
 - Ass.For.SEO
 - HTBLA
 - INFODEF
 - Primorski
 - T2i
 - Wematica

10:50: Project management - Organization and tools: LP

- Grant Agreement, Partnership Agreement and Code of Conduct
- Project Organization Chart
- PM Committee and terms of reference
- Project Management Plan
- Detailed Work Plan
- Quality and Risk Management Plan
- Communication Guidelines

11:50: COFFE BREAK

12:00: Methodology for the development of the Project Outputs: OLS

- State of Art and Research Report: T2i

12:40: Q&A

13:00: end of the meeting